

**METROPOLITAN HUMAN SERVICES DISTRICT
BOARD OF DIRECTORS MEETING
June 30, 2017
MINUTES**

A meeting of the Board of Directors of Metropolitan Human Services District was held on Friday June 30, 2017 at the New Orleans East Behavioral Health Clinic, located at 5630 Read Blvd, 2nd Floor, Room 289, New Orleans, LA. 70127. The meeting was called to order at 12:34 pm. Roll was taken and it was determined that a quorum was present.

Board members in attendance were Michael Pechon, Sarintha Stricklin, Sylvie Tran, Marsha Broussard, MPH, D.Ph., Dr. Joseph Kanter, Sylvie Tran, and Gary Mendoza. Members that were absent were Dr. Cathy Lazarus and Charlotte Parent. Gary Mendoza, Chair, was the ranking member and presided over the meeting.

Other individuals present were: MHSD, Rochelle Head-Dunham, MD Executive Director/Medical Director, Steven J. Farber, Deputy Director of Administration/General Counsel, Traci Brown, Chief Financial Officer, David Timoll, Chief Operating Officer, Sharon Barnett-Starks, Mental Health Area Director, Amanda Kay Henderson, Executive Staff Attorney, and Kimberly Bourque Executive Assistant to Dr. Dunham. Lonnie Granier, Policy and Advocacy Specialist, Odyssey House Louisiana, Inc.

Call to Order by Board Chair Gary Mendoza.

Motion to approve the May 19, 2017 Meeting Minutes.

Motion made by Michael Pechon; Motion 2nd by Dr. Joseph Kanter. All members present voted to approve minutes.

Chair's Report

Motion by Gary Mendoza to move the Board Officer Nominations down the agenda to allow for the committee members to be present. Seconded by Dr. Kanter. All members voted in favor.

- Board Retreat: Proposed August 25, 2017 after conclusion of meeting.
 - It was proposed by Steven that the Board Retreat be held on August 25th, prior to the scheduled August Board meeting in St. Bernard Parish. The present Board Members agreed. Dr. Dunham asked the meeting be center around needs at MHSD. Dr. Dunham requested that the board members send in possible agenda items to be reviewed at the July meeting. Steven Farber mentioned that the Board needs to have its mandatory training, should review the ends report. Dr. Kanter suggested inviting someone from OBH; Dr. Dunham advised that she would keep the suggestion in mind, but thought that would be best reserved for an regular meeting.
- Approval of Board Meeting Dates for FY17-18
 - Suggested that we keep the same dates; last Friday of the Month at 12:30pm
 - Motion by Dr. Broussard; 2nd by Sarintha Strickland. All voted in favor of the meeting dates.
- Review and Approval of the MHSD Board Planning Calendar for FY17-18
 - The board members reviewed the suggestion Planning Calendar.
 - Motion to approve by Dr. Kanter; 2nd by Michael Pechon. All voted in favor of the Board Planning calender
- Board Officer Nominations for FY17-18
 - The committee for nominating the Board Officers suggested the following for board officers.
 - Gary Mendoza – Chair; Sylve Tran – Vice-Chair; Sarintha Strickland – Secretary. Additional nominations were opened to the board. No further nominations were proposed. Nomination were closed by motion of Dr. Kantor and 2nd by Syvie Tran. All voted in favor.
- Board Officer Election
 - Motion to approve and accept the nominations presented by the Nominating Committee by Michael Pechon; 2nd by Dr. Broussard.
 - All in favor.

Executive Director's Report

- Introduction of New Staff
 - Dr. Dunham informed the Board of a few new hires, included a new physician that will be starting soon. MHSD is currently conducting orientation for new residents from Tulane and LSU. Civil Services Commission and Governor Edwards have approved market adjustment for all state employees. There will be two market adjustments in 2018.
- Update on MHSD
 - Dr. Dunham discussed the legislative updates. The list of bills were ones that both, MHSD and Louisiana Department of Health, followed during both the regular session and special session. Dr. Dunham updated and invited the Board to MHSD's Family Day on August 12, 2017 in St. Bernard Parish. Dr. Dunham also informed the Board that she was invited to speak on a panel at Essence Festival. Dr. Dunham explained MHSD be suspending training for the month of July, while updates are made to the calendar. Dr. Dunham informed the Board that the new Fellow starting in July will be teaching and seeing patients. MHSD will also host an NVRA training for all required employees. Sarintha asked for an update on SB58, and what steps is MHSD doing to comply. Steven Farber advised that MHSD will have until January 1, 2018 to comply. Steven Farber has been in touch with the representatives from Orleans, Plaquemines and St. Bernard Parishes to start the nomination for additional Board Members added by the Bill. Steven Farber explained the mandatory areas of expertise for the Board member positions.
- Fiscal/Budget
 - Traci Brown, CFO, spoke about the budget. The Budget has not dropped to MHSD, from Louisiana Department of Health. It is hopeful that the last cuts MHSD received may be restored, but it has not been made clear from the state level.
- Quality Control Data Analysis
 - Dr. Williams reviewed the provided reports with the Board Members. Dr. Williams expressed that our data will be very valuable and helpful to our teams. Dr. Williams welcomed any feedback that the Board would like to see in the end of the year roll up that will be provided at the next meeting; no suggestions were given by the Board.
- Legislative Update
 - No update; items covered during *Update on MHSD*.

Other Business

A reminder to the board members to please be at the retreat.

Parish Updates

- Orleans
 - None.
- St. Bernard
 - Michael Pechon met with the clinic workers at MHSD in St. Bernard. He was very pleased with the meeting, and excited to help with Family Day.
- Plaquemines
 - None.

Public Comment

None.

Adjournment

Motion by Sarintha Strickland; 2nd by Michael Pechon. All voted in favor.

SB58 Metropolitan Human Services District Board Requirements					
Orleans		Plaquemines		St. Bernard	
7		1		1	
What will be added for each Parish					
Orleans		Plaquemines		St. Bernard	
2		1		1	
Where do our members fall?					
Orleans		Plaquemines		St. Bernard	
Dr. Lazarus	I/DD (Parent/Advocate)	Strickland	Professional (I/DD)	Pechon	Schools
C. Parent	MH Professional	➤ What do we still need: 1 I/DD professional; 2 MH Professionals; 2 AD Professionals; 1 Judiciary representative			
Dr. Broussard	Public Health				
S. Tran	Finance/Advocate (I/DD)				
Dr. Kanter	Public Health				
G. Mendoza	Finance				

Requirements for MHSD Board as per Act 73:

1. 2 members with professional expertise in the field of mental health.
2. 2 members with professional expertise in the field of addictive disorders.
3. 2 members with professional expertise in the field of developmental disabilities.
4. 1 member with professional expertise in finance, accounting, business enterprise, or auditing.
5. 1 member who represents the judiciary, with particular emphasis on specialty courts.
6. 2 members who represent law enforcement, school-based healthcare, public health, or the coroner's office based on the needs of the respective app. Parish.
7. 1 member who is a parent, consumer, or advocate in the field of mental health.
8. 1 member who is a parent, consumer, or advocate in the field of addictive disorders.
9. 1 member who is a parent, consumer, or advocate in the field of developmental disabilities